08.45 Registration

**09.00 Welcome to Umeå University**
Presentation of vision, organisation, and achievements. Hans Adolfsson, Vice-chancellor

**09.40 Umeå University – a great place to work**
Ways of achieving an excellent working environment and career development at Umeå University, Lars Nordlander Human Resource Director

**10.10 Coffee break**

**10.30 Working environment and local unions** How we contribute to a good working environment at Umeå University, Head work environmental inspector and Local unions

**11.00 Your new employment** A practical guide to working at Umeå University, Salary administration

**11.30 Umeå – a great place to live**
Presentation from Umeå Municipality, Johan Gammelgård

**12.00 Lunch and Mini-Expo**
Representatives from Feelgood, Info Center, University library, Local unions, Grants Office, IKSU, PhD Coordinator, International Staff Support, Salary administration, IT Support and System development, Umeå University Innovation system, Communications Office and Friend in Umeå.

**13.00 Tour of our intranet** How to find information on the intranet Aurora and collaboration sites, Communications office

**13.15 International Staff Support** Presentation and information about upcoming events. Karin Lundström, Rosita Nilsson, Office for Human Resources

**13.30 Working culture in Sweden and at Umeå University**
- *Introduction* Karin Lundström, Rosita Nilsson
- *Panel discussion* Human Resource Director, researchers and PhD students

**14.30 Mingle with a possibility to try some Swedish food and sweets**

**15.00 Closing**