

Rules on the use of expenses funds for faculty funded doctoral students

All faculty funded doctoral students have access to expenses funds. The following guidelines apply for faculty funded doctoral students' expenses funds:

Expenses funds are individually linked to each doctoral student employed by the faculty and amount to SEK 100,000, divided into SEK 25,000/year. If the doctoral student decides to take a degree of licentiate instead of a degree of doctor, the doctoral student may use half, i.e. SEK 50,000, of the expenses funds. This applies to doctoral students who are 100-per-cent financed by funds from the Faculty of Arts and Humanities. Half of this amount is payable for posts that are being co-financed together with other parties.

The funds shall primarily be used for internationalisation, e.g. travel for the purpose of attending conferences, networking and accessing archives, as well as for proofreading and translation. They may also be used for any purchases of books and licences for software that are specifically linked to the doctoral student's research project or other material related to their thesis that cannot be financed within the regular departmental framework.

The funds shall not be used to purchase computers or finance external reviewers. These resources shall be provided by the department. Nor shall the funds be used to print the thesis.

The use of expenses funds shall, as far as is possible, be planned when preparing the individual study plan. Supervisors and doctoral students shall agree on how the funds are to be used. In the event of disagreement, the matter shall be dealt with by the head of department.

The funds shall primarily be used on an annual basis. If the funds are to be saved over several years, there shall be a long-term plan for this in the individual study plan. The funds may be used during the time the doctoral student has a doctoral studentship at Umeå University. Any funds that remain after the end of the doctoral studentship shall be returned to the faculty.

The dean decides to

- adopt the rules for use of expenses funds for faculty funded doctoral students

Per-Olof Erixon