Review of the Individual Study Plan

For the year

(To be completed before each new calendar year)

1) Doctoral Student

|  |  |
| --- | --- |
| Name      | Personal Identity Number      |

2) Overview

The purpose of the overview is to provide a picture of how many credits been completed and how the dissertation work is progressing. Completed activities and changes must be signed by the doctoral student and main supervisor.



The Department's comments on the plan:

3) Notes for follow-up and revision of individual study plan

The notes should give a clear picture of the changes made to the individual study plan. The changes must be signed by the doctoral student and main supervisor.

|  |  |  |
| --- | --- | --- |
| Date      | Change      | Signatures |

4) Time remaining

The doctoral education can vary from four to eight years, depending on whether the studies are carried out full-time or part-time. Therefore, it is important to note teaching, parental leave, sick leave, student union assignments or other absences from the studies which, according to the university's rules, are deemed to be relevant for extending the time period (does not apply to holidays or vacations). Changes must be signed by the doctoral student and main supervisor.

|  |  |  |
| --- | --- | --- |
| Planned time for the studiesYears:        | Decided share for studies      % | Decided share for teaching      % |

|  |  |  |
| --- | --- | --- |
| Activity/absence      | Time period      | Signatures |

5) Planned work and goals

| Planned work and decided goals for the past year      |
| --- |
| Achieved results for the past year      |
| Prognosis for completion and, if necessary, measures needed to hold schedule      |
| Planned work and goals for the coming year      |

6) Supervision

Specify the distribution of time, frequency and forms for main supervisor and assistant supervisor.

|  |
| --- |
| Supervision for the past yearMain supervisor:       %. Assist. supervisor 1:       %. Assist. supervisor 2:       %.      |
| Supervision during the coming yearMain supervisor:       %. Assist. supervisor 1:       %. Assist. supervisor 2:       %.      |
| Meetings with the doctoral student's reference groupDate     Participants      |
| The doctoral student's comments      |
| The supervisor's comments      |

7) Credits noted in Ladok

|  |  |
| --- | --- |
| Course title and number and credits      | Date of registration      |
| Total number of reported course credits      hp |

8) Thesis work

|  |
| --- |
| Comments on the progression of the thesis work      |

9) Planned time for doctoral education and other activities

|  |  |
| --- | --- |
| Total time for doctoral studiesSpring semester       % | Fall semester       % |

|  |
| --- |
| Other activities (for example teaching, administration)      |
| Total time for other activitiesSpring semester       % | Fall semester       % |

10) Signatures

|  |  |  |
| --- | --- | --- |
| Signature (Doctoral student) | Date      | Printed Name       |

|  |  |  |
| --- | --- | --- |
| Signature (Main supervisor) | Date      | Printed Name      |

Approves:

|  |  |  |
| --- | --- | --- |
| Signature (Director of doctoral studies) | Date      | Printed Name      |

Appendix A

**Revised research plan for thesis work**

Enter the thesis project's title, background, objectives, methods and, if applicable, preliminary results. Comment on the changes in relation to the original research plan and indicate any consequences.

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|       |