# Template for individual study plan with follow-up for doctoral education at the Faculty for Science and Technology, Umeå University

Follow up for the year 20\_\_ and revision/plan for the year 20\_\_

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| Name | Department/unit/company etc |
| *(Doctoral student)* |  |
| *(Main supervisor)* |  |
| *(Co-supervisor)* |  |
| *(Co-supervisor)* |  |
| *(Reference person)* |  |

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| --- | --- |
| Subject (and specialization where applicable) | Doctoral school (where applicable) |

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| Total activity (months) as of December 31st | Planned defence (month or, if not within a year, semester) |

1. Summary of this year’s results in comparison with planned activities according to the previous individual study plan (leave empty if this is the first time).

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| Summarize which activities were carried out according to plan and comment on deviations. |

2. Consequences of COVID-19.

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| Has the COVID-19 pandemic resulted in a delay of the studies due to activities that haven’t been possible to complete?  Yes:\_\_\_ No:\_\_\_  The question refers to delays caused by activities that due to the pandemic were not possible to complete on time, for example lab work, field studies, exchanges, summer schools, conference participation etc.  If yes, attach a detailed description of how and to which extent the studies have been affected by the pandemic. The attachment is necessary documentation should you later apply for prolongation. Only include concrete effects directly related to the research education and project. Do not include sensitive information, such as medical information. |

3. Estimation of the degree to which the national goals have been reached (based on a documentation of completed activities, eg as a matrix, attached as Attachment 1).

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| Goal | Estimation of goal fulfilment (0-3) | Completed activities |
| National goals | Estimate how close you are to goal completion using a scale from 0-3, where 0 meaning no activities to fulfil the goal have been initiated, and 3 that you estimate that the goal is fulfilled. |  |
| **Knowledge and understanding** |  |  |
| ***Goal 1a:*** *Broad knowledge and systematic understanding of the field* |  |  |
| ***Goal 1b:*** *Advanced and up-to-date specialized knowledge in the area of specialization* |  |  |
| ***Goal 2a:*** *Familiarity with research methodology in general and the methods of the specialization in particular* |  |  |
| **Competence and skills** |  |  |
| ***Goal 3:*** *Capacity for scholarly analysis and synthesis as well as to review and assess new and complex phenomena, issues and situations autonomously and critically* |  |  |
| ***Goal 4a****: Ability to identify and formulate issues with scholarly precision critically, autonomously and creatively, and to plan and use appropriate methods to undertake research and other qualified tasks within given time frames* |  |  |
| ***Goal 4b****: Ability to review and evaluate research work* |  |  |
| ***Goal 5:*** *Demonstrate through a dissertation the ability to make a significant contribution to the formation of knowledge* |  |  |
| ***Goal 6:*** *Ability to present and discuss research and research findings in speech and writing in dialogue with the scientific community and society in general* |  |  |
| ***Goal 7:*** *Ability to identify the need for further knowledge* |  |  |
| ***Goal 8****: Show capacity to within both research and ecucation as well as other professional contexts contribute to social development and support the learning of others* |  |  |
| **Judgment and approach** |  |  |
| ***Goal 9:*** *Ability to demonstrate intellectual autonomy and disciplinary rectitude and to make assessments of research ethics* |  |  |
| ***Goal 10:*** *Demonstrate insight into the possibilities and limitations of research, its role in society and the responsibility of the individual* |  |  |

4. Has the overall research plan and/or the time and funding plan been revised?

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| Yes:\_\_\_ No:\_\_\_ |

5. Describe the interaction between doctoral student and supervisor during the past period. Feel free to suggest improvements.

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| Doctoral student’s description and potential suggestions:  Supervisor’s description and potential suggestions: |

6. Plan for supervision during the upcoming period (meeting frequency etc. Make special mention of potential changes in accordance with pt 5).

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7. When did the reference group meeting(s) take place? (Minutes or notes may be attached).

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8. Detailed planning for the upcoming period.

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| Thesis and research work (list of articles etc that shall be focused on and when the work is expected to be completed): |

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| Courses to be taken: |

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| Other activities to be included in the doctoral studies (eg conferences, symposia, workshops, exchange): |

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| Planned working time dedicated to doctoral studies.  Working time in % spring semester:  Working time in %, autumn semester: |

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| Planned working time dedicated to other tasks (eg teaching, administration)  Working time in % spring semester:  Working time in % autumn semester:  Type of tasks: |

9. Signatures. Can also be digitally signed with EduSign.

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| --- | --- | --- |
| Signature | Name in print | Date |
| *(Doctoral student)* |  |  |
| *(Main supervisor)* |  |  |
| *(Co-supervisor)* |  |  |
| *(Co-supervisor)* |  |  |

The doctoral student will strive to fulfill the above plan to the extent possible, discuss arising difficulties with the supervisors, and contribute as well as possible to their solution. The department accepts the duty to provide adequate means, equipment, workplace and material resources for supervision, and suitable courses.

Approved on

Signature (responsible officer) Name in print

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