GUIDELINES FOR THE USAGE OF THE STRATEGIC FUNDS OF THE FACULTY OF SCIENCE AND TECHNOLOGY FOR UNDERGRADUATE AND GRADUATE LEVEL EDUCATION

Department heads, program director, directors of studies, other employees at the faculty, and the student body (NTK) can apply for funding for the purposes specified below. The application must be signed by the applicant, Programme Director(s) and Head of Department(s) for the concerned programme and institutions, or NTKs chairman. In all cases, the applicants should suggest staffing of the project and a timetable. The Faculty Education Committee (UK) is responsible for the call of the funds, and decisions on its use.

UK can decide for themselves whether to initiate projects of larger scale and to use the fund for such purposes.

Specific purpose

For each announcement specific purposes might be defined.

The purpose of the strategic fund is to develop and strengthen the quality of the faculty's degree programs at the undergraduate and graduate level (GU). Projects that can contribute to the faculty, departments, programmes or NTKs strategic plans within the GU-field are prioritised. Normally, the funds will open for application two times each year, once in the spring and once in the fall. Proposed staffing of approved projects will be consulted with the Programme Director, Head of department(s) and UK. UK may also condition project staffing, and when the projects are to be implemented.

Projects are granted with the amount corresponding to the current salary for those who will implement the project, plus compensation for the university and faculty overhead, but not for department overhead. This means that departments have to co-finance projects with its department overhead.

A. Areas of usage

The call is open for:

1. Bench-marking, updating and development of the faculty's existing programmes. The project must be of such a nature and extent that it cannot be carried out under the regular program responsibilities.
2. Development of new courses to be included in one or several programmes.
3. Development of existing courses on a larger scale, that is outside the ordinary course responsibility. This may include courses currently offered as separate courses with similar content in more than one programme where the project's objective is to provide the opportunity for more co-ordinated studies between programmes. It can also involve refreshing and updating the content of the course to allow such co-ordination.
4. Educational development in education at the undergraduate and graduate levels not directly related to a specific course or program.
5. Development, benchmarking and updating of a specific course within a programme with respect to knowledge content, teaching methods, examinations and / or integration with ongoing research or work related activities / business related, or evaluation of courses / training element. The project must be of such a nature and extent that it cannot be done within the framework of the ordinary course responsibility.
6. Projects that addresses the non-compulsory specific purpose will be prioritized.

Please note that

Funding will not be granted for equipment or development of courses that are not included in a programme.
B. Eligibility criteria for projects

UK decides which projects that are granted funding after consultation with the Faculty Dean and after evaluation of the projects against the following criteria.

1. Relevance of the project with respect to the faculty, departments, programmes or NTKs strategic plans.
2. The result of the project should be useful for teachers, courses and programmes outside the teachers, course(s) or programmes the application directly addresses.
3. In addition, the project’s potential for innovation and overall quality enhancement of the faculty’s programmes will be considered, as well as the ability to staff and implement the project with the necessary skills.
4. The boundary conditions already set in section A., i.e. the project must be of such a nature and extent that it is not included as a regular task for the Course Coordinator(s) or Programme Director(s).

C. Application template

Applications should be written using the application templates that can be found at https://www.aurora.umu.se/enheter/teknat/utlysningar/utbildningskommittens-strategiska-fond/

D. Final report

A final report must always be written after completing the project. The report template can be found at https://www.aurora.umu.se/enheter/teknat/utlysningar/utbildningskommittens-strategiska-fond/ and is the one to use. The report is to be addressed and send to UK. The report should connect to the application text and contain a summary of the project’s main findings, summary of how the allocated funds have been used, as well as evaluating whether the project objectives have been met in accordance with the application.

The granting of a project may be conditioned with certain terms, such as a requirement to participate in the faculty’s teachers’ day, or presentation of the results at any other meeting, such as the Programme Directors meeting or Directors of Studies meeting etc.

E. Application deadline

The Committee for Education has a fixed application period for its strategic funding stated in the announcement.

F. Payment

Granted funds will be rewarded, after the completed report is submitted to UK, and requested from the Office of Science and Technology. The funds are transferred to the Department via the Head or someone who has the delegation to handle the Department funds, or NTKs President. However, it is the responsibility of the project director to initiate this. Funds for approved projects which do not have a submitted completed report 6 months after the planned end of the project will not be remunerated. Planned date of project end shall be stated in the application.