



UMEÅ UNIVERSITET
Faculty of Science and Technology
Umeå University
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2016-11-16

Overview for the selection and appointment of new members of the Faculty Board (incl. Dean and Deputy Dean) at Faculty of Science and Technology at Umeå University

Background

The current mandate of the Faculty board, Dean and Deputy Dean expires on June 30, 2017. For this reason there will be a nomination and election process at the Faculty of Science and Technology starting from November 2016. The process starts with the forming of an Election Committee and will end when the Vice-Chancellor of Umeå University decides on Dean and Deputy Dean in May 2017. The new Faculty Board, Dean and Deputy Dean will take over July 1, 2017.

Selecting an Election Committee

The first step in the process is the election of an Election Committee. The Head of the Departments shall from their own departments nominate two candidates. The candidates should be scientifically competent teachers and have a permanent position at the department. *All employees can suggest candidates for the Election Committee to the Head of the Department.* The eleven Head of the departments at the faculty will gather November 30 and elect eight teachers to form the Election Committee. The Election Committee must have a balanced number of male and female members.

Electing a Faculty Board and suggesting a Dean and Deputy Dean

The Election Committee has the mission to find and suggest teacher representatives for the Faculty board. The term of office for the new Faculty Board members is four years (2017-07-01 to 2021-06-30). The candidates must be scientifically competent teachers employed at the Faculty of Science and Technology and have a permanent position. The Faculty board must have a balanced number of male and female members. The Election Committee will give all employees at the Faculty the opportunity to submit their own proposals for Faculty Board members. Election of the board members will be held at a special faculty meeting May 3, 2017. All scientifically competent teachers employed at Faculty of Science and Technology with a permanent position of at least 50 percent of full-time or with a fixed term employment of two years or more are entitled to vote.



The Election Committee also has the mission to find new suitable Dean and Deputy Dean candidates. It must be a man and a woman permanently employed as professors or lecturers at the Faculty of Science and Technology. The candidates need to have good leadership experience. The candidates should also be well rooted in the scientific community, have educational merits, good management skills and the ability to cooperate with staff and students. The Election Committee will give all employees at the Faculty the opportunity to submit their own proposals for Dean and Deputy Dean. The Vice-Chancellor will appoint the new Dean and Deputy Dean of the Faculty.

Timetable

2016	
November 30	The Heads of the faculty departments elect Election Committee.
2017	
Mars 17	Deadline for employees to submit suggestions for Dean, Deputy Dean and teacher representatives for Faculty Board to the faculty Election Committee.
April 28	The last day of the nomination committee's to consult the Vice-Chancellor regarding proposals on Dean, Deputy Dean and teacher representatives.
May 3	Faculty meeting for electing the teacher representatives of the Faculty Board.
Early May	The Nomination Committee's sends proposal to the Vice-Chancellor of Dean and Deputy Dean.
May 16	Vice-Chancellor appoints a new Dean and Deputy Dean.
July 1	The Faculty Board begins their term.