



Announcement of the Education Committee's funds for collaboration and internationalisation checks 2024/2025.

At the Faculty Board meeting on 25 October 2023, SEK 600,000 was reserved for collaboration and internationalisation checks for 2024 (incl. overhead costs). The announcement of collaboration and internationalisation checks is aimed at those who teach courses/programmes at the Faculty of Science and Technology and are permanent employees (including assistant professors) at the faculty.

This is the second call for collaboration and internationalisation checks 2024, which includes SEK 313,000 remaining funds to distribute. The deadline for application is on **12 August 2024**, and granted funds may be used until **30 June 2025**. The applications are processed and decided by the Education Committee at the next meeting after the last application day. The Committee has the right not to distribute the full amount reserved.

The purpose of the *collaboration checks* is to support teachers who would like to visit and work at an external workplace for a limited period. The experience and lessons learned from the stay are to benefit the education of the faculty at pre- first-cycle or second-cycle level. In this context, an external workplace refers to a workplace that is outside of higher education and where students at the faculty could potentially find work after their studies.

The purpose of the *internationalisation checks* is to strengthen and inspire internationalisation in education at pre-, first or second-cycle levels. Funds are primarily granted to teacher exchange, developing courses or to developing exchange agreements in collaboration with foreign higher education institutions.

Funds are allocated for travel and accommodation costs (maximum amount of SEK 18,500/week in Sweden and Europe, SEK 26,000/week outside Europe incl. overhead costs), which is claimed after the stay. In addition, the Department is compensated for salary costs corresponding to the length of stay (standard SEK 780/working hour, including overhead costs). The stay can be up to 20 working days (160 working hours). Subsistence allowances are not reimbursed.

According to Umeå University's Environmental Policy (FS 1.1-2187-19) "*when a journey does take place, it is primarily by means of public transport and in the safest, most cost-efficient and environment-friendly way possible*". When distributing funds, the Education Committee will therefore prioritize stays that involve shorter trips (within Sweden or the rest of Europe) over long-distance trips (outside Europe).



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For both collaboration and internationalisation checks, the stay can start immediately after approved application, but must be completed by **30 June 2025**. A final report (a one-page form in Word) should be submitted to the Faculty Office no later than **three months** after the end of the stay. Only after approved final report, the granted funds are paid out.

Please note:

- Application forms for funds for collaboration and internationalisation checks are available at www.aurora.umu.se/en/organisation-and-management/organisation/faculties/faculty-of-science-and-technology/announcements/announcement-of-the-education-committees-funds-for-internationalisation-or-cooperation-checks/ The form indicates whether the application refers to internationalisation or collaboration checks.
- Only applications using the application form will be evaluated. The form must be filled out correctly for funds to be granted.
- Only one applicant per application form. If several people apply for funding for the same stay, each submits their own application.
- Applications should be sent electronically in pdf-format to medel@diarie.umu.se no later than **12 August 2024**. State the reg. no. **FS 2.1.6-703-24** as subject of the e-mail.
- The application must be approved by the head of the department.
- Remember to travel as sustainable as possible!

Welcome with your application!

The Education Committee