# PUNKTUM application for funding: step 1

Before you submit your project application, it is important that you have anchored it with your department head/manager. You should also ensure that you are able to allocate time in your schedule to carry out the project.

The final date for application in step 1 is **2021-01-08.** The application must contain the following information: name of the project leader, department/unit, e-mail and telephone number and a project draft of 500 words. In addition, you need to briefly present your project idea in a 10-minute film. Note that the film should be a maximum of 10 minutes - longer recordings will not be considered.

The film and project abstract should be uploaded in the Canvas website for Punktum: <https://www.canvas.umu.se/courses/1804>

The judging panel for PUNKTUM, which consists of merited or excellent teachers at Umeå University, will then assess the presentations in Canvas. If they have any questions about project ideas in Canvas they will contact project leaders using Canvas. The project ideas that the group deems most interesting will be invited to write a more detailed project application in step 2.

The *italicized text* contains advice and provides instructions on the intended content for each section.

On PUNKTUM's website, you can read more about the call, the assessment process and the schedule for PUNKTUM 2020.

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| Name |  |
| Department/unit |  |
| E-mail address |  |
| Project title |  |
| Project description (approx. 500 words) | * *Purpose of the development project - what do you want to do and why?* * *Current situation - in what context will the project be implemented?* * *In what way does this benefit the student's learning?* * *What is innovative and creative about the project?* * *Which theme/themes does the project cover?* |