# Application for project funding: PUNKTUM

This template should be used to apply for funding for the 2020/21 call for development funding within PUNKTUM. *The italicized text* contains advice and provides instructions on the intended content for each section. *The text in red* indicates the criteria on which the project will be assessed.

You can find out more about the call, the assessment process and timetable for PUNKTUM 2020/21 on the website for PUNKTUM: <https://www.aurora.umu.se/en/education-and-research/support-for-education/punktum/>

## For the application to be processed, it must be completed in full.

## Basic information

### 1.1 Project title

*The title should give an indication of what the project is about. A possible subtitle can also be added with a maximum of 100 characters.*

Title:

### 1.2 Project leader

*Please give the name of one person who is responsible for the project and provide their contact information.*

Name:

E-mail:

Telephone:

Faculty & department:

### 1.3 Signature of Department/unit head or equivalent

*The signee approves the project application and co-financing of the costs of teacher/teachers' workrooms and other operating costs during the project.*

Signature:

Name in print:

### 1.4 Signature of programme committee chairperson (if applicable)

*The signee approves the project application and supports the project’s realisation.*

Signature:

Name in print:

**1.5 Amount applied for:**

Amount:

## Project description

### 2. Background information

*Describe how the project differs from ordinary course or programme development. Also describe whether the project involves implementation or further development of a previous Punktum project and whether funds have been applied for and or received from other bodies for the same project.*

***Assessment criteria:***

* *0 points: The project falls within ordinary course or programme development.*
* *1 point: The project involves implementation or further development of a previous Punktum project.*
* *2 points: The project is innovative for the department/programme.*
* *3 points: The project is innovative for the university.*

### 3. Overall project purpose and aim

*Describe the purpose, the context in which the project will be implemented, why this project is important and how the project promotes the development of creative and flexible learning approaches and learning environments*

***Assessment criteria:***

* *0 points: There is no purpose or aim stated.*
* *1 point: The purpose and aim are vague.*
* *2 points: The purpose is clear but aims are vague.*
* *3 points: Both purpose and aim are clearly described.*

### 4. Measurable project objectives

### *Describe the objective(s) of the project:*

***Assessment criteria:***

* *0 points: The objectives are unclear or are not related to the aim of the project.*
* *1 point: The objectives are clear, concrete and related to the aim of the project.*
* *2 points: The objectives are clear, concrete, related to the aim of the project and are measurable.*
* *3 points: The objectives are clear, concrete, related to the aim of the project, measurable and both short- and long-term.*

**5. Project activities**

*Describe the activities that will be carried out to achieve the project’s objectives. Indicate any stages in the project, their scope in content and time and their goals.*

***Assessment criteria:***

* *0 points: It is unclear how the activities are linked to the objectives.*
* *1 point: The activities described are relevant and linked to objectives*
* *2 points: The activities are relevant, linked to the objectives and it is described how they are selected to facilitate the attainment of objectives.*
* *3 points: The activities are relevant, linked to the objectives, and selected to facilitate attainment of objectives based on scientific evidence and/or proven experience.*

6.1 The expected results of the project: for the students and teachers

*Describe the effects that the project is expected to have for the students 'learning and the teachers' pedagogical development.*

***Assessment criteria:***

* *0 points: No expected effects are described.*
* *1 point: The expected effects for the students’ learning are described*
* *2 points: The expected effects for the students’ learning and teachers’ pedagogical development are described*
* *3 points: The expected effects for the students and teachers are described and also possibilities for future development.*

6.2 The expected results of the project: for the department or programme

*Describe the effects that the project is expected to have on the educational activities of the department/ programme.*

***Assessment criteria:***

* *0 points: No expected effects are described.*
* *1 point: The expected effects for the home department are described*
* *2 points: The expected effects for the home department are described and also possibilities for future development.*
* *3 points: The expected effects for the home department are described, the possibilities for future development and transferability of the results to other departments/faculties..*

7. Merited or excellent teacher

*Describe the role of the merited or qualified teacher in the project.*

***Assessment criteria:***

* *0 points: No merited or excellent teacher is included in the project.*
* *1 point: A merited or excellent teacher is named but their role is unclear.*
* *2 points: The involvement of the merited or excellent teacher in the project is described*
* *3 points: The main applicant/project leader is a merited or excellent teacher.*

**8. Project evaluation**

*Describe how and when the project will be evaluated. Please also describe how the results will be disseminated and how they will be implemented in pedagogical development work in the future.*

## **9. Budget**

## This criterion includes an assessment of how realistic the project plan is in relation to the number of hours calculated and budget.

## Assessment criteria:

* *The project is assessed to be realistic in relation to the work involved and budget: no action taken*
* *The amount of hours and or budget is judged to be unrealistic: adjustment of project funds.*

The budget should be included using the template provided

### 10. Project organisation *Indicate the people involved in the project, their roles and responsibilities.*

Project participants:

### 10. Time plan *Please state the start and finishing dates of the project. If the project is divided into subsections there should be a time plan for these also. State when the final report of the project will be presented to the PUNKTUM committee.*

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| Project milestone | Date |
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| The application, including the budget, must be submitted in pdf format, and be received no later than 22 March 2021. Name the file after the person who is the main project manager [First name Last name] .pdf.The application must be submitted via Punktum's site in Canvas:https://www.canvas.umu.se/courses/1804*The application must be signed by the head of department and chairperson of the programme committee (where applicable). The application can be signed physically and scanned in or digitally signed via the eduSign service* **(**[eduSign - digital signering (umu.se)](https://www.aurora.umu.se/stod-och-service/it-och-telefoni/sakerhet-och-certifikat/digital-signering/edusign---digital-signering/)**).** |