



UMEÅ UNIVERSITY
SE-901 87 UMEÅ

UMEÅ UNIVERSITY

REPORTING
– Secondary
employment for
teaching staff

Date:
Department/equivalent:

Report of secondary employment for teaching staff

<p>Number of reported secondary employments</p>	<p>PLEASE NOTE! Each secondary employment must be filled in on a separate form. This to enable the University to continuously follow what reported secondary employments each teaching staff have and any potential changes to these (Chapter 2, Section 32 of the Higher Education Ordinance).</p> <p>Number of secondary employments reported at this particular time: _____</p> <p>Hereby, I submit my report of the secondary employments I hold, and intend to hold for this year, on the side of my employment as teacher at Umeå University. I have read and understood the Vice-Chancellor's decision from 17 December 2013 regarding such reporting, Reg. no 300-3114-12, and the general information about secondary employment (PM 2013-12-17, Reg. no 300-3114-12).</p>
<p>Personal details</p>	<p>Name: _____ Personal identity number: _____</p> <p>Employment title: _____ Scope of employment (%): _____</p>
<p>No secondary employment</p>	<p><input type="checkbox"/> I do not have and do not currently intend to undertake a secondary employment.</p>
<p>Secondary employment within the subject area</p>	<p>I have the following secondary employment with links to the subject area of my university employment (if the secondary employment is carried out in a company run by yourself or a closely related person, please state the company's name and corporate identification number.)</p> <p><input type="checkbox"/> Employment or assignment as teacher or other participation in teaching: Company name: _____ Corporate identification number: _____</p> <p><input type="checkbox"/> Employment or participation as consultant in research or development work or clinical activity: Company name: _____ Corporate identification number: _____</p> <p><input type="checkbox"/> Other secondary employment with links to the subject area of my university employment: Company name: _____ Corporate identification number: _____</p>
<p>Secondary employment outside of the subject area</p>	<p><input type="checkbox"/> I have a secondary employment that is not tied to my subject area that means that I am engaged in a company such as partner in a close company, engaged in a company/corporation that is fully or partially run by myself or by a closely related person, or hold a board of directors assignment or other leadership role in another form of limited company.</p> <p>Company name: _____ Corporate identification number: _____</p>
<p>Income from secondary employment</p>	<p>My income/my company's revenue from this reported secondary employment amounts to SEK..... per year.</p>
<p>Extent of secondary employment</p>	<p>My time spent on the reported secondary employment amounts to:</p> <p><input type="checkbox"/> Under 100 hours/year</p> <p><input type="checkbox"/> 100–300 hours/year</p> <p><input type="checkbox"/> Over 300 hours/year</p> <p>I am aware that I may not use university resources for my secondary employment unless an agreement has been made regarding compensation for all costs arisen as a consequence of this. I am aware that any secondary employment may not be carried out during University working hours.</p>
<p>Other details</p>	<p>Other information or comments of importance:</p>
<p>Signature</p>	<p>(Signature)</p>