



UMEÅ UNIVERSITY

Application form – Statement of intent

Personal information

First name

Last name

Home university

Department/Office

Country

Telephone number

E-mail

Professional information

Position/Title

Main work tasks at current position

Professional fields of interest



UMEÅ UNIVERSITY

Proposed exchange

Dates

Are you able to consider a different time period if we cannot accommodate your proposed dates?

Overall objectives for your staff exchange

Activities you would like to carry out at Umeå University

Do you have current contacts at Umeå University? Or do you have knowledge of current collaborations with your home university and Umeå University?

Expected outcomes and impact (on your professional development and on home and host university)



UMEÅ UNIVERSITY

Terms and conditions

Visiting staff at the Umeå University are expected to work and be present at the office five full days a week (Monday-Friday).

Umeå University is an informal and non-hierarchical workplace. You are expected to conduct your work independently, meet deadlines, attend and be on time for meetings.

You will be under the supervision of an experienced staff member and that supervisor/contact person will be happy to answer any questions that you may have.

If you fall ill or are unable to come to the office you have to report this to your supervisor.

The working language is Swedish and English. Swedish language skills are not required for the visit. However, advanced English communication skills, oral and written, is expected.

Next step

Your application will be reviewed and we will get back to you within one month with a decision on whether or not we can accommodate your request.