Common questions and answers about anonymity in employment surveys

How can the survey be anonymous when it is sent to my personal email address?
The email addresses are imported into Quicksearch system where the email addresses are given an index number. QS system uses the index numbers to send out the emails. This certifies that no one within your organization can track or trace the connection between the index number and the email addresses. QS database uses the index numbers to track responses.

How do you know who will receive a reminder?
The reminders to reply the survey is handled automatically by the system. If there is no response from any indexed number, an automated e-mail reminder is sent out with the same web-link as before. This also means that even if half the survey have been answered, it is still possible to continue to answer the survey from there and onwards.

Security
The database handles both the survey distribution and the result that exists behind the secure firewall and filter at Quicksearch. This makes it possible for Quicksearch to guarantee that no outsider have access to the information, since all communication is encrypted. Quicksearch also guarantee that no one within your organization can see if you have participated in the survey or not, and that no outsider can get access to your specific answers.

Anonymity in feedback to the organization
When the employee’s survey is completed it will become possible to create reports for the managers of the organization. When there are not enough answers to present a result the system will not display these the answers as analytical data.

Anonymity boundaries
In order to see the results in a report, the result must contain at least eight replies. When there are at least eight replies both the index value (Image 1) and the spread of response (Image 2) will be displayed.

Example
For example, take the Email address pelle.pennan@bok.se that has index no. 55th. When the survey is sent out the system will see that no. 55th have participated in the survey. The answers of Pelle Penna’s survey are then registered as the index no. 55th. When a reminder goes out the Index no. will be compared to the dispatched numbers. If there are no responses from any index the database will automatically search for a connection to the e-mail address and send out a reminder to the respondent. This process is automated without human intervention.

If you have additional questions or concerns about anonymity in the portal, please contact our support who is good at explaining and clarifying:

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Email: support@quicksearch.se